Utah Transit Authority

Board of Trustees

REGULAR MEETING AGENDA

669 West 200 South
Salt Lake City, UT 84101

Wednesday, November 12, 2025 | 9:00 AM | FrontLines Headquarters

The UTA Board of Trustees will meet in person at UTA FrontLines Headquarters (FLHQ) - 669 W. 200 S., Salt Lake City, Utah.

For remote viewing, public comment, and special accommodations instructions, please see the meeting information following this agenda.

1.	**Call to Order and Opening Remarks**	Chair Carlton Christensen
2.	**Pledge of Allegiance**	Chair Carlton Christensen
3.	**Safety First Minute**	Katie Morrison
4.	**Public Comment**	Chair Carlton Christensen
5.	**Consent**	Chair Carlton Christensen

a. Approval of October 22, 2025, Board Meeting Minutes

b. Approval of October 30, 2025, 2026 Budget Public Hearing Meeting Minutes

c. Quarterly Disbursement Report - Non-Inventory Vendors - Q3 2025

d. Quarterly Disbursement Report - Vehicle Parts Inventory Vendors - YTD Q3 2025

e. International Travel to Milan and Cortina - SLC-UT2034 Observer Program

f. Disbursement: Employee Appreciation Holiday Gift

6. Oath of Office

a. Oath of Office: Member of the Board of Trustees of the Authority - Beth Holbrook — Cathie Griffiths

7.	**Reports**		
	a.	Executive Director Report - UTA Recognition - Utah Transportation Conference and Transportation Demand Management Awards - Executive Director Team Award - Light Rail Vehicle Procurement Team	Jay Fox
	b.	Strategic Plan Minute: Generating Critical Economic Return - TRAX Forward	Jay Fox
	c.	Financial Report - September 2025	Viola Miller Brad Armstrong
	d.	Investment Report - Third Quarter 2025	Brian Reeves
	e.	Discretionary Grants Report	Tracy Young
8.	**Resolutions**		
	a.	R2025-11-01 - Resolution Giving Notice and Setting Regular Meeting Dates for the Authority's Board of Trustees and Audit Committee for Calendar Year 2026	Carlton Christensen
	b.	R2025-11-02 - Resolution Approving the Authority's 2026 Eco Pass Contracts Including the Eco Pass Fare Structure	Brian Reeves Monica Howe
	c.	R2025-11-03 - Resolution Authorizing Execution of an Interlocal Agreement with Box Elder County and Willard City Corporation for the Historic Orchard Pathway Corridor	David Osborn Ethan Ray
9.	**Budget and Other Approvals**		
	a.	TBA2025-11-01 - Technical Budget Adjustment - 2025 Capital Program	Viola Miller Daniel Hofer
10.	**Contracts, Disbursements and Grants**		
	a.	Change Order: Janitorial Services for all UTA Office and Maintenance Facilities Change Order 4 - Exercising First Option Year and Adding Tooele Location (Merchants Building Maintenance)	Kevin Anderson

b. Change Order: Laserfiche Software Maintenance: Modification 5 - License Extension (Cities Digital, Inc.) — Kyle Brimley

c. Change Order: On-Call Infrastructure Maintenance Contract: Task Order #25-046 - Utah and Salt Lake County Bus Stop Package 1 (Stacy and Witbeck, Inc.) — David Osborn

d. Pre-Procurements — Todd Mills
- Transit Signal Priority (TSP) Corridor Study
- Compressed Natural Gas (CNG) Fueling Building Expansion
- Purchasing-card Program Administration

11. Service and Fare Approvals

a. Fare Agreement: 2025/26 Ski Bus Pass Agreement (Alta Ski Area) — Monica Howe

b. Fare Agreement: 2025/26 Ski Bus Pass Agreement (Snowbird Resort) — Monica Howe

c. Fare Agreement: 2025/26 Ski Bus Pass Agreement (Sundance Ski Resort) — Monica Howe

d. Fare Agreement: 2025/26 Ski Bus Pass Agreement (SMHG Management LLC/Powder Mountain) — Monica Howe

e. Fare Agreement: Salt Lake Ski Super Pass - Amendment 4 - Term Extension (Visit Salt Lake) — Monica Howe

12. Discussion Items

a. 2026-2030 Five-Year Capital Plan and 2026 Capital Budget - Proposed Revisions — Viola Miller, Jared Scarbrough, Daniel Hofer

b. 2026 Customer Experience Wayfinding and Bus Stop Improvement Plans — Nichol Bourdeaux, Jaron Robertson

13. Other Business — Chair Carlton Christensen

a. Next Meeting: Wednesday, December 3, 2025 at 9:00 a.m.

14. Closed Session Chair Carlton Christensen

a. Strategy Session to Discuss Topics as Defined in Utah Code 52-4-205 (1):
- The character, professional competence, or physical or mental health of an individual
- Pending or reasonably imminent litigation

15. Open Session Chair Carlton Christensen

16. Adjourn Chair Carlton Christensen

Meeting Information:

- Special Accommodation: Information related to this meeting is available in alternate formats upon request by contacting adacompliance@rideuta.com or (801) 287-3536. Requests for accommodations should be made at least two business days in advance of the scheduled meeting.
- Meeting proceedings may be viewed remotely by following the meeting video link on the UTA Public Meeting Portal - https://rideuta.legistar.com/Calendar.aspx
- In the event of technical difficulties with the remote connection or live-stream, the meeting will proceed in person and in compliance with the Open and Public Meetings Act.
- Public Comment may be given live during the meeting by attending in person at the meeting location OR by joining the remote Zoom meeting.
  - Comments are limited to 3 minutes per commenter.
  - One person's time may not be combined with another person's time.
  - Distribution of handouts or other materials to meeting participants or attendees is not allowed.
  - To support a respectful meeting environment, actions or words that disrupt the meeting, intimidate other participants, obstruct the view or hearing of others, or may cause safety concerns are not allowed.
  - To join by Zoom:
    - Use this link: https://bit.ly/UTA_BOT_11-12-25 and follow the instructions to register for the meeting.
    - Use the "raise hand" function in Zoom to indicate you would like to make a comment.
- Public Comment may also be given through alternate means. See instructions below.
  - Comment online at https://www.rideuta.com/Board-of-Trustees
  - Comment via email at boardoftrustees@rideuta.com
  - Comment by telephone at 801-743-3882 option 5 (801-RideUTA option 5) – please specify that your comment is for the upcoming Board of Trustees meeting.
  - Comments submitted before 2:00 p.m. on Tuesday, November 11th will be distributed to board members prior to the meeting and added to the public record.
- Meetings are audio and video recorded and live-streamed.
- Motions, including final actions, may be taken in relation to any topic listed on the agenda.